

## **Arkholme with Cawood Parish Council**

### **Annual Parish Council Meeting Monday 20 May 2024**

#### **Following the Annual Parish Meeting at 7pm in Arkholme Village Hall**

- 1 Apologies for absence
- 2 Appointment of Chair, Vice-Chair and LALC representative
- 3 Appointment of Responsible Financial Officer
- 4 To complete acceptances of office
- 5 Declarations of interest and dispensations
- 6 Minutes of the ordinary meeting held 15 April 2024
- 7 **Finance:**  
To consider and approve:
  - a) Annual rent for the village pounds
  - b) Clerk's Salary
  - c) Renewal of the Parish Council Insurance**AGAR documentation**
  - d) Internal audit report and approval of Internal Auditor's invoice
  - e) Approval of Certificate of Exemption
  - f) Annual Governance Statement
  - g) Accounting Statements 1-9
  - h) Period of Commencement of the exercise of public rights
  - i) Approval of the year-end accounts and ledger
  - j) Bank reconciliation
  - k) Risk assessment
- 8 **500 words competition**
- 9 **Dates of meetings for 2024/25**
- 10 **Additional business**

Claire Helme  
Clerk  
Arkholme with Cawood Parish Council